

## Application to move funding between tasks in the same milestone

Use this form to apply for funding to be transferred between tasks in the same milestone under the Takutai Moana financial assistance scheme. Please read the notes on the back before completing this form. Remember to sign the authorisation.

### Your details

1. Name

2. Te Arawhiti application number (if related to Crown engagement funding)   
*This number will start with **MAC-** or **NHNP-***


AND/OR

High Court file number (if related to High Court funding) *This number will start with **CIV-***

### Transfer request (refer to the funding matrices [here](#))

3. Relevant funding matrix

4. Relevant milestone

Task(s) funding is to be moved from	 Sum (\$)	Task(s) funding is to be moved to
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>

6. Total amount of funding to be moved \$

### Your authorisation

I authorise Te Arawhiti to move funds between tasks within the same milestone as set out above. I understand that this means there will be less funding available for the task(s) the funds are moved from. I confirm that I have planned for this reduction in funding for those task(s).

Signed \_\_\_\_\_

Dated \_\_\_\_\_

## Notes

### Purpose

Use this form to apply to move funding to a different task within the same milestone.

### Definitions

**Funding matrix:** Funding matrices set out the amount of funding available for each stage of an application under the Takutai Moana Act 2011 or Ngā Rohe Moana o Ngā Hapū o Ngāti Porou Act 2019. There are different funding matrices depending on the work being undertaken.

**Milestones:** Milestones are the stages through which an application progresses for each funding matrix. There is a set amount of funding available for each milestone.

**Tasks:** Tasks are activities within milestones. There is a set amount of funding for each task.

### When you can use this form

You can apply to move funding between tasks in the same milestone if, in that milestone:

- You have exhausted or will likely exhaust the funding allocated to a task; and
- You have funding available that is surplus to your requirements in a task.

You can apply to move funding between more than one task.

### Send

Once completed, please e-mail the form to us at: [macafunding@tearawhiti.govt.nz](mailto:macafunding@tearawhiti.govt.nz).

### After you send us your form

On receipt of your completed form, we will process the application to move funds between tasks.

If approved, we will update your funding records to show the movement of funds and will send you a copy. This will show you the funds available for your usual reimbursement requests.

Before declining any application, we will contact you first to discuss the reasons why we haven't approved the application. We may request further information and may work with you to see if there are other options available.

### More information

For more information you can:

- Email any questions to [macafunding@tearawhiti.govt.nz](mailto:macafunding@tearawhiti.govt.nz)
- Phone **0800 866 222**
- Visit [www.tearawhiti.govt.nz](http://www.tearawhiti.govt.nz)